



International Association of
Administrative Professionals®

Delaware Chapter
Wilmington, DE



Ride the Bus to Remarkable



May Chapter Meeting
Tuesday, May 1, 2012

"Tips and Tricks 2007 & 2010"

Microsoft Tips chosen by You!

Presented by Stephanie Foster, Goldey-Beacom College

1 Recertification Point pending

TIME: 5:45 Networking
6:00 Dinner
6:30 Program

WHERE: Christiana Hospital
Conference Rm. #1E80
4755 Ogletown-Stanton Rd
Newark, DE 19718

COST: \$15.00 Dinner and meeting
No Charge meeting only

E-mail reservations will be accepted through Thursday, April 26th. E-mail rmiller_iaap@comcast.net will serve as confirmation of attendance. See Cancellation Policy below.

Please send checks payable to "IAAP – Delaware Chapter" no later than April 26, 2012 to Roberta Miller, 423 Longfield Road, Newark, DE 19713.

Member Name: _____ Phone: _____

Company: _____ E-mail: _____

_____ Dinner & Meeting @ \$15 a person _____ Meeting Only (No charge for meeting only)

Guest Name: _____

Cancellation Policy – Reservation cancellations **MUST** be received at least 48 hours in advance of the meeting. If we confirm a meal reservation for you, you are responsible for payment to IAAP Delaware Chapter whether or not you and/or your guest attend the meeting.